

SENATE BILL 2044  
By Clabough

AN ACT to amend Chapter 209 of the Private Acts of 1927; as rewritten by Chapter 27 of the Private Acts of 1967; and any other acts amendatory thereto, relative to the Finance Director and Recorder of the City of Maryville.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Article VII of Chapter 209 of the Private Acts of 1927, as rewritten by Chapter 27 of the Private Acts of 1967, and any other acts amendatory thereto, is amended by deleting the Article in its entirety and by substituting instead the following:

ARTICLE VII

FINANCE DIRECTOR AND RECORDER

Section 1. Finance Director.

(a) The Finance Director shall be appointed by the City Manager and shall be the head of the department of finance. The Finance Director, as the head of the department of finance, shall exercise a general supervision over the fiscal affairs of the City, and general accounting supervision over all the City's property, assets and claims, and the disposition thereof. The Finance Director shall be the general accountant and auditor of the City and shall have custody of all papers, records and vouchers relating to the fiscal affairs of the City. The records in the Finance Director's office shall show the financial operations and condition, property, assets, claims and liability of the City, all expenditures authorized and all contracts in which the City is interested.

(b) The Finance Director shall be the Treasurer of the City, and, as such, it shall be the Finance Director's duty to collect, receive and receipt for the taxes and all other revenues and bonds of the City and the proceeds of its bond issues, and to disburse the same.

## Section 2. Recorder.

(a) The Recorder shall be appointed by the City Manager. The Recorder shall receive a salary to be fixed by the Council. The Recorder shall have a seat and a voice, but no vote, in the Council. The Recorder shall, by the Recorder's signature and the City seal, attest all instruments signed in the name of the City and all official acts of the Mayor. The Recorder shall have the power to administer oaths.

(b) It shall be the duty of the Recorder to be present at all meetings of the Council and to keep a full and accurate record of all business transacted by the same, to be preserved in permanent book form.

(c) The Recorder shall have custody of and preserve in the Recorder's office, the City seal, the public records, original rolls of ordinances, ordinance books, minutes of the Council, contracts, bonds, title deeds, certificates and papers, all official indemnity or security bonds (except the Recorder's own bond, which shall be in the custody of the Mayor), and all other bonds, oaths, affirmations and all other records, papers and documents not required by this Charter or by ordinance to be deposited elsewhere, and shall register them by numbers, dates and contents, and keep an accurate and modern index thereof.

(d) The Recorder shall provide, and when required by any officer or person, certify copies of records, papers and documents in the Recorder's office and charge therefor, for the use of the City, such fees as may be provided by ordinance, cause copies of ordinances to be printed, as may be directed by the Council, and kept in the Recorder's office for distribution.

(e) The Recorder shall also perform any other duties imposed upon him by this Charter or by ordinance.

(f) In the event of the temporary absence or disability of the Recorder, the City Manager may by an instrument in writing appoint a Recorder pro tempore who shall have and exercise all the powers of the regular Recorder.

SECTION 2. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of the City of Maryville. Its approval or nonapproval shall be proclaimed by the Mayor of the City of Maryville and certified to the secretary of state.

SECTION 3. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective as provided in Section 2.